CLEANING OF BUILDINGS OF THE UNIVERSITY OF MORATUWA

INVITATION FOR BIDS

1. The Chairman, Department Procurement Committee, on behalf of the University of Moratuwa, now invites sealed bids from eligible and qualified bidders for the following cleaning service contracts of the University of Moratuwa up to **22.07.2025**. The Bid closing times of the Bids are indicated below.
    - Cleaning of the Buildings in Zone 01
    - Cleaning of the Buildings in Zone 02
    - Cleaning of the Buildings in Zone 03
2. The period of service is 365 days.
3. Bidding will be conducted through the National Competitive Bidding Procedure.
4. To be eligible for contract award, the;
    - Bidder shall not have been blacklisted,
    - Bidder shall be a registered Business Organization in Sri Lanka under the Business Registration laws.
5. Qualification requirements to qualify for awarding the contract include:
    - Bidder shall have the experience in providing cleaning service for a collective period of three years carried out within the last five years which include at least one similar cleaning service contract of LKR 17 Million or above. The bidder should provide documentary evidence in the form of a certificate from the relevant employer in the prescribed format given in the procurement documents proving that a minimum of 70% of the work has been satisfactorily performed in the above similar contract.
    - Bidder shall have a minimum number of qualified, experienced Supervisors and other personnel to be deployed in compliance with the numbers and Terms & Conditions, as stipulated in Procurement Documents.
    - Bidder shall have a minimum of machinery and equipment listed in the Procurement Documents.
6. The other details of the Procurement are as follows;

Contract Name & No.	**Approximate cost estimate**	**Amount of Bid Security**	**Amount of non-refundable Bid fee**	**Bid closing time**
• Cleaning of the Buildings in Zone 01 of the University of Moratuwa. UM/CWS/MD/ENCL/2025/06	LKR 25 Million	LKR 436,000.00	LKR 5,000.00	2.00 p.m.
• Cleaning of the Buildings in Zone 02 of the University of Moratuwa. UM/CWS/MD/ENCL/2025/02	LKR 27 Million	LKR 467,000.00	LKR 5,000.00	2.30 p.m.
• Cleaning of the Buildings in Zone 03 of the University of Moratuwa. UM/CWS/MD/ENCL/2025/03	LKR 25 Million	LKR 434,000.00	LKR 5,000.00	3.00 p.m.

7. Interested bidders may obtain further information from the Senior Assistant Registrar (Capital Works & Services), and bidding documents may be inspected free of charge at the Capital Works & Services Division, University of Moratuwa, Katubedda, Moratuwa. (Tele: Phone/Fax 0112651594) and any technical information can be obtained from the Works Engineer (0112- 650042), Maintenance Division, University of Moratuwa.
8. A complete set of Bidding documents in English language can be purchased by interested bidders on submission of a written request on a business Letterhead addressed to the Senior Assistant Registrar /Capital Works & Services, University of Moratuwa on working days during the period from **07.07.2025** to **21.07.2025** between 09:00 hrs to 15:00 hrs upon payment of non-refundable bid fee as mentioned in the above table to the Shroff of University of Moratuwa. The method of payment will be cash.
9. Bids shall be delivered in duplicate and placed in the box available at Capital Works & Services Division, University of Moratuwa, Katubedda, Moratuwa or shall be sent by registered post to reach the **Senior Assistant Registrar, Capital Works & Services Division, New Administration Building, University of Moratuwa, Katubedda, Moratuwa** on or before **the given Bid closing times** on **22.07.2025.** Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend. Alternative Bids shall not be accepted.
10. A Pre-Bid Meeting will be held on **16.07.2025** at **10.30 a.m.** at the **Capital Works & Services Division**, New Administration Building, University of Moratuwa, followed by a site visit.
11. Bid security shall be valid up to **17.11.2025**
12. Bids shall be valid up to **20.10.2025**

Registrar
University of Moratuwa.