[[1]](#footnote-2)

12March2014 V5.

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**Confidential**

**Disclosure No.:** IPAC/

**Status:**

**INVENTION DISCLOSURE FORM**

**(To be submitted to the Vice-Chancellor by the Inventor)**

**Name :**

**Designation :**

**Department :**

**Faculty :**

**Contact Te. No :**

**Email**  **:**

1. **PROPOSED TITLE:**

1. **FIELD OF INVENTION**

This invention relates primarily to:

|  |  |  |
| --- | --- | --- |
| 1. **INTELLECTUAL PROPERTY TYPE** | |  |
| Industrial Property | Patents/inventions  (product/process) |  |
| Industrial design |  |
| Marks |  |
| Copyright  of works/  works protected | Scientific works |  |
| Literary works |  |
| Artistic works |  |
| Derivative works |  |
| Related rights | Performances of performing arts |  |
| Phonograms |  |
| Broadcasts |  |

1. **BACKGROUNDS AND RELATED ART**
2. The technical problem addressed by the invention is as follows:

1. The closest related art is described as follows:

C. Advantages presented by the invention are as follows:

1. **WRITTEN DESCRIPTION**

The invention is described as follows:

**NOTE 1: Please attach additional pages as necessary.**

**NOTE 2: If you have other documents and/or drawings related to the invention, please attach copies to this form.**

1. **CONCEPTION OF INVENTION**

Date of conception:

Date of first written description:

1. **REDUCTION TO PRACTICE**

Has the invention been reduced to practice (does it work)?

COMMENTS, if any, on conception of invention and/or first written description:

1. **INVENTOR(S) (this section must be completed)**

INVENTOR 1:

Name:

Residence Address:

Citizenship:

INVENTOR 2:

Name:

Residence Address:

Citizenship:

COMMENTS on inventors or inventorship (please note if any of the inventors resides out of the country).

1. **DATES OR PRODUCT TESTING AND RELEASE**

Alpha Testing:\*

Beta Testing:\*\*

General release or sale:

Offers for sale:

COMMENTS on product testing and release:

1. **DISCLOSURE OF INVENTION**

Has there been any disclosure or use of the invention by the public? When and to whom? Under

a non-disclosure agreement?

**Please attach a copy of the disclosure.**

**\* Alpha test will be a test among yourselves (the teams) to confirm that your product works.**

**\*\* Beta test in the second phase in which a sampling of the intended audience tries the product out**

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1. **INTERNAL DISCLOSURE(S)**

First internal disclosure date:

Name of first person to whom invention was disclosed:

COMMENTS about first internal disclosure:

1. **ARTICLE(S)**

Have any articles been published?

DETAILS about publication of articles(s):

**Please attach a copy of any published article(s).**

1. **ADVERTISEMENTS, PRESS RELEASES AND PRODUCT ANNOUNCEMENTS**

Any advertisements, press releases or product announcements?

DETAILS about any advertisements, press releases and product announcements:

**Please attach copies of any advertisements, press releases and/or product announcements.**

1. **OUTSIDE DISCLOSURE(S)**

Have there been any disclosures outside the University?

Were all outside disclosures under a non-disclosure agreement?

DETAILS about any disclosures outside the company:

**Please attach copies of any information disclosed.**

1. **TRADE SHOWS AND CONFERENCES**

Are there any upcoming trade shows or conferences?

DETAILS about upcoming trade shows and/or conferences:

1. **ADDITIONAL COMMENTS BY INVENTOR:**

Signed: Witnessed and Understood by:

Date: Date:

1. [↑](#footnote-ref-2)