**APPLICATION FOR REGISTRATION OF SUPPLIERS, YEAR – 2021**

**(To be submitted on a Company Letterhead)**

I/We hereby request to register my name/our establishment as a supplier for the year 2021 with the University of Moratuwafor supply for goods as per the list of category of goods attached herewith.

|  |  |  |
| --- | --- | --- |
| 1. | Name of Organization. |  |
| 2. | Corresponding address. |  |
| 3. | Contact person. |  |
|  | Telephone. |  |
|  | Fax Number. |  |
|  | E-mail. |  |
| 4. | Type of business. | Manufacturer / Registered Trade mark Owner / Re-seller / Authorized Agent/Retailer |
| 5. | Nature of business. | Govt. Corporation /Limited Liability Co. / Partnership / Sole  Proprietorship |
| 6. | Business Registration Number. |  |
| 7. | VAT registration Number. |  |
| 8. | ESC registration Number. |  |
| 9. | Period of credit facility offered. |  |
| 10. | Limit of credit facility offered. |  |
| 11. | Name of Bankers. |  |
| 12. | Years of experience in the relevant trade. |  |
| 13. | Category numbers where you apply for suppler registration under sub category I & II. | Category I : ……………………………………………………………..  ……………………………………………………………… |
| Category I I : ……………………………………………………………..  ……………………………………………………………… |
| 14. | Total Amount Paid. |  |

Date ------------------------------ ----------------------------------------

(Signature of Applicant)

(Seal of Establishment)

**List of categories for which registration is applied**

(Note: The applicant must indicate the categories for the registration is applied by marking the last column (“tick if applied”) with a tick mark (√). The registration fee paid **MUST** be equal to the total of registration fees applicable for selected categories. E.g. If registration is applied for 5 categories, the fee will be 5 x LKR: 2000.00 = LKR: 10,000.00)

| **No** | **Sub Category - I** | **Registration fee (LKR)** | **Tick if applied** |
| --- | --- | --- | --- |
| 1 | Air conditioners, A/C Compressors etc. | 2000.00 |  |
| 2 | Lab Equipments - Analytical Equipment. | 2000.00 |  |
| 3 | General Lab Equipment & Instrument. | 2000.00 |  |
| 4 | Engineering Workshop Tools & Workshop Equipment | 2000.00 |  |
| 5 | Computers-Computer Spare parts, UPS, UPS batteries & peripherals. | 2000.00 |  |
| 6 | Tablets. | 2000.00 |  |
| 7 | Computers-Personal Computers, Laptops, Workstations, Servers & High-end Computers. | 2000.00 |  |
| 8 | Computers- Software & License. | 2000.00 |  |
| 9 | Network Equipments - Routers, Switches, Modems & Network Accessories etc. | 2000.00 |  |
| 10 | Printers & Scanners. | 2000.00 |  |
| 11 | Photocopy Machines, Digital Duplicators, Fax Machines etc. | 2000.00 |  |
| 12 | Cloaks Garlands and Hoods. | 2000.00 |  |
| 13 | Camera-Compact Camera, Video Cameras, Tripods and related accessories. | 2000.00 |  |
| 14 | Camera -CCTV Camera and Accessories, Camera, DVRS, NVR, Enclosures, Cables and DC power supply etc. | 2000.00 |  |
| 15 | Audio Visual Products OHP, Multimedia projectors, Screens & Video Conference Systems. | 2000.00 |  |
| 16 | Mobile Phones, PDAs etc. | 2000.00 |  |
| 17 | Safety Equipments - Safety shoes, Gum boots, Raincoats Fire Extinguishers etc. | 2000.00 |  |
| 18 | Surveying Equipments & GPS etc. | 2000.00 |  |
| 19 | Machines for Office Use-Cash Registers, Calculators, Adding Machine, Finger Printing Machine, Paper Shredder & Franking Machine. | 2000.00 |  |
| 20 | Furniture-Wooden. | 2000.00 |  |
| 21 | Furniture-Plastic and fiber Glass Products. | 2000.00 |  |
| 22 | Furniture-Steel. | 2000.00 |  |
| 23 | Furniture-Computer Chairs & Tables. | 2000.00 |  |
| 24 | Electrical Appliances- TV, Radio, Refrigerator, Fans, Vacuum Cleaners etc. | 2000.00 |  |
| 25 | Sewing Machines, Iron, Press Machine & Other Garments Equipment. | 2000.00 |  |
| 26 | Cement Table & Chairs. | 2000.00 |  |
| 27 | Public Address Systems-Voice Recorders, Microphones, Speakers, Amplifiers etc. | 2000.00 |  |
| 28 | Sport Equipments. | 2000.00 |  |
| 29 | Medical & Dental Equipment. | 2000.00 |  |

| **No** | **Sub Category - II** | **Registration fee (LKR)** | **Tick if applied** |
| --- | --- | --- | --- |
| 30 | Toners Cartridges, Printer Ribbons, Ink Cartridges for Printers. | 2000.00 |  |
| 31 | Stationery-Computer continuation sheets, Books, Pens, Marker Pens, Typing papers, White Boards, Numbering Machines and Punchers etc. | 2000.00 |  |
| 32 | Cleaning Materials-Disinfectant, Soaps etc. | 2000.00 |  |
| 33 | Photocopy Papers. | 2000.00 |  |
| 34 | ID Cards-Plastic Cards, RFID, etc. | 2000.00 |  |
| 35 | Kitchen Utensils Including Cutlery & Crockery. | 2000.00 |  |
| 36 | Chemical and Glassware. | 2000.00 |  |
| 37 | Uniform Materials. | 2000.00 |  |
| 38 | Gas-LP & Industrial. | 2000.00 |  |
| 39 | Shoes. | 2000.00 |  |
| 40 | Home Appliances-Water Filters, Boilers, Water Dispenser, Hot Cupboards, Rice Steamers etc. | 2000.00 |  |
| 41 | Electrical Fittings & Wiring & Accessories -Plug Bases, Cables, MCB, Trip switches & Other Electrical Wiring items, Bulbs etc. | 2000.00 |  |
| 42 | Coir and Rubber Mattresses and Mattress covers- form Mattress. | 2000.00 |  |
| 43 | Timber. | 2000.00 |  |
| 44 | Electronic Components-IC’S, Resistors, Diodes etc. | 2000.00 |  |
| 45 | Electronic Items- Industrial Sensor, Micro Controller Development System, PLC, Robotic Modules & Accessories, Pneumatic Sensor RF Modules, Tag Reader Detector Motion. | 2000.00 |  |
| 46 | Electronic Sensors and Modern Electronic Items. | 2000.00 |  |
| 47 | Surveying Equipments & GPS etc. General Hardware Items-Bricks, River Sand, Cement, Rubber, Metal, GI Pipe, Asbestos sheets, Plumbing Items Locks, Nails, Copper rods etc.. | 2000.00 |  |
| 48 | Concrete Works-Inter Lock, Paving Blocks, Hume Pipe. | 2000.00 |  |
| 49 | All kind of paints-Wall putty, Thinner, Turpentine etc. | 2000.00 |  |
| 50 | PVC Pipe & Fitting etc. | 2000.00 |  |
| 51 | Sanitaryware -Ceramic Wash Basins, Tiles & Bathroom Fittings etc. | 2000.00 |  |
| 52 | Aluminum fittings, Ladders and Accessories etc. | 2000.00 |  |
| 53 | Household Item- Brooms, Brushes, Bins & Doormats, etc. | 2000.00 |  |
| 54 | Timber-Plywood Sheets, Boards, MDF boards etc. | 2000.00 |  |
| 55 | Tyres, Tubes and Batteries for Vehicles. | 2000.00 |  |
| 56 | Printing & Book Binding etc. | 2000.00 |  |
| 57 | Advertising -Medals, Plaques, Sign Boards, Digital Printing & Flex Printing | 2000.00 |  |
| 58 | Sports Goods & Sports ware etc. | 2000.00 |  |
|  |  |  |  |
|  | **Total Registration fees paid** |  |  |

I/We have read conditions stated and agree to abide by them. I/We certify that the particulars furnished by me/us in this application are true and accurate.

Date: ……………………… ………….......................................

Signature of Applicant

(Seal of Establishment)