



University of Moratuwa, Sri Lanka
Katubedda, Moratuwa, Sri Lanka

Architecture|Engineering|Information Technology

Postgraduate Student Progress Report

This form should be completed by the postgraduate student on study leave (at other Universities) and sent to the Vice-Chancellor, University of Moratuwa through the Head of Department and the Dean of the Faculty at Moratuwa, with the report of his postgraduate supervisor. Progress Reports are due every SIX months, on 31st March and 30th September each year, covering the period since the previous Report.

Name of Student:	
Registration No (if any)	email address:
Postgraduate Degree Registered for:	Date of Registration:
Leave Commencement Date:	Expiry Date of Leave:
Name of Supervisor:	email address:
Academic Department:	
University:	

Section A – To be completed by the Student in consultation with the Supervisor (additional sheets may be used)

A1	<i>Brief Outline of current Plan of Work towards higher degree, including dates</i>
A2	<i>Brief Report on Progress since last Progress Report dated (if any)</i>
A3	<i>Presentations of research and participation in conferences and workshops, including dates</i>
A4	<i>Publications in Journals and Conference Proceedings, including dates</i>

A5	<i>Performance at Examinations , including dates (both written and Oral)</i>	
A6	<i>Request for Extensions of Leave (if any) (to be made at least 1 month prior to expiry of leave)</i>	
A7	Any other comments	
Signature of Student		Date

Section B – To be completed by the Supervisor (additional sheets may be used if necessary)

B1	<i>Comments on Student's Report in Section A</i>	
(Please ensure that the student has filled all parts in Section A. Please also comment here on the Student's Report. and on his plans to submit thesis)		
B2	<i>Student Progress</i>	
(Please state whether the student's progress has been satisfactory. Please identify any important decisions that have been taken for action.)		
B3	<i>Submission of dissertation/thesis (State expected date for submission of the thesis by this student.)</i>	
Signature of Supervisor		Date

Section C – To be completed by Officials of the University of Moratuwa Only

C1	<i>Recommendation of the Head of Department</i>	
Signature		Date
C2	Recommendation of the Dean of the Faculty	
Signature		Date
C3	To SAR/Establishment	
Please report to the Leave and Awards Committee		
Vice Chancellors' Signature		Date