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|  | **Department of Chemical And Process Engineering, University of Moratuwa, Sri Lanka**  **Application Form for Admission to the Post-Graduate Diploma / MSc in Sustainable Process Engineering** | | | | | uom_logo |
| Section 1: Personal Information | |  | |  |  | |
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| Section 2: Academic Qualifications | | | | | | |
| 1. **Degree Level details** | | |  |  |  | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Degree Title** | **University / Institute** | **From**  **dd/mm/yy** | **To**  **dd/mm/yy** | **Degree classification/Grade/GPA (if known)** | **Specialization** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | | | | | | |
| **B. Postgraduate Level** | | |  |  |  | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **PGD Title** | **University / Institute** | **From**  **dd/mm/yy** | **To**  **dd/mm/yy** | **Degree classification/Grade/GPA (if known)** | **Specialization** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | | | | | | |
| |  | | --- | | Section 3: Professional Qualification |  |  |  |  | | --- | --- | --- | | **Institute** | **Status of Membership** | **Date of Election** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  |  |  | | --- | | **Section 4: Details of Relevant Work Experience (starting from the most recent)** |  |  |  |  |  | | --- | --- | --- | --- | | **Organization (name/address)** | **Period (from – to)** | **Designation** | **Nature of work** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |  |  | | --- | | Other experience and qualifications such as research/publications, presentations, awards, etc giving details and dates. |  |  | | --- | | **Section 5: Academic Information (Program of Study)** |  |  |  |  |  |  | | --- | --- | --- | --- | --- | | Indicate the type of qualification you are applying for |  | PGD / MSc | |  | | Are you registered for any other postgraduate program? | | Yes / No |  | | | If `Yes’ please give details | | | | | | | | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Section 6: Referees | | | | | | | Please give the names and addresses of two non-related referees below. The referees will be called upon to provide a reference of your academic abilities as a postgraduate student. | | | | | | Referee 1 | |  | Referee 2 | | | Name |  |  | Name |  | | |  |  | | --- | --- | | Address |  | | |  | |  |  | | --- | --- | | Address |  | | | | Telephone |  |  | Telephone |  | | Email |  |  | Email |  | | | | | | | |
| |  | | --- | | Section 7: Declaration of Application |  |  |  | | --- | --- | | I certify that the particulars furnished above are true and accurate to the best of my knowledge. | | | Date | Signature |  |  | | --- | | Section 8: For Official Use Only |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Applicant No |  | Student No |  | | Name of Selector |  | | Qualified | Yes / No/ Other | | Comments |  | | | | | | | | | |

**Eligibility Requirements**

The degree of the **Bachelor of Science of Engineering** of the **University of Moratuwa** in a relevant field of specialization; the relevancy of the field to be judged by the Faculty and approved by the Senate of University of Moratuwa.

**OR**

Any other **Engineering degree** of at least **four years** duration, in a relevant field of specialization, from a recognized university; the recognition of the university, the acceptability of the course, and the relevancy of the field to be judged by the Faculty and approved by the Senate of University of Moratuwa.

**OR**

Any other **Engineering degree** of at least **three years** duration, from a recognized university; **AND** a minimum of **one year** of appropriate experience in a relevant field after obtaining such degree; the recognition of the university, the acceptability of the course, and the relevancy of the experience to be judged by the Faculty and approved by the Senate of University of Moratuwa.

**OR**

Any other **Science degree** of at least **four years** duration from a recognized university, **AND** a minimum of **one year** of appropriate experience in a relevant field after obtaining such degree; the recognition of the university, the acceptability of the course, and the relevancy of the experience to be judged by the Faculty and approved by the Senate of University of Moratuwa.

**OR**

Any other **Science degree** of at least **three years** duration from a recognized university, **AND** a minimum of **two years** of appropriate experience in a relevant field after obtaining such degree; the recognition of the university, the acceptability of the course, and the relevancy of the experience to be judged by the Faculty and approved by the Senate of University of Moratuwa.

**OR**

At least the **Associate Membership** (satisfying the educational requirements for Corporate Membership or similar graduate membership) of a recognized professional engineering institute in a relevant field **AND** a minimum of **one year** of appropriate experience after obtaining relevant qualification for such membership; the acceptability of the Associate Membership status of the candidate, the recognition of the institute and the relevancy of the field for this purpose shall be judged by the Faculty and approved by the Senate of University of Moratuwa

Instructions for the candidates:

Dear Applicant,

You may find the following points helpful when completing the PGD/MSc application form. You can either fill a paper form of the application or use the soft copy and mail the completed form.

Please complete the form in BLOCK CAPITALS using black or blue ink. Put a dash on inapplicable fields. When there are options, eg. Yes / No, please select the appropriate item on the paper form or clearly cross out the other option. If the space provided in the form is not sufficient to insert your information, attach additional sheets with the section number written on the top right-hand corner of the page.

Only short-listed applicants will be called for an interview. Applicants should produce the originals or certified copies of the requisite when sending the application form as well as at the interview.

Providing false or fraudulent information will result in the termination of the studentship at any stage.

Around 50 candidates will be selected to follow the course. The courses would normally be conducted part-time basis on Saturdays & Sundays. The course is expected to commence in May 2023.

Please note that students will be permitted to proceed to the MSc based on the results at the postgraduate examinations during the first year of each course.

For additional information, please visit our course website,

<https://uom.lk/cpe/academic/postgraduate-courses/spe>

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| **Section 1: Personal Information** |
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| This section is compulsory and should be completed in full. Please indicate the preferred address for all future correspondence. If your correspondence addresses change, please contact the course coordinator as soon as possible and update your personal information. |

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| **Section 2,3: Academic/Professional Qualifications** |

According to the Eligibility criteria, the selection is carried out either by academic qualifications or professional qualifications. If you only possess academic qualifications, please fill in section 2(A) or both (A-B) and If you only possess professional qualifications, please fill section 3. However, if you possess both academic and professional qualifications you are encouraged to provide all information by filling in both sections 2,3. This information may be used as determining criteria for scholarships/financial assistance applications (if available).

Please provide certified copies of documents as evidence to support all claims in Section 2,3. The following can be used as a general guideline,

1. Curriculum Vitae (CV)
2. Copy of the degree certificate
3. Copy of the official transcript
4. Documents supporting your claim of membership in the professional organization.
5. Document indicating your membership status and the date of election to this status in the professional organization.
6. All transcripts of examinations conducted by the professional organization in order to fulfill the current membership status.
7. Copy of National Identity Card or Passport
8. Copy of Birth Certificate

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| **Section 4: Details of Relevant Work Experience** |
| Please highlight only the relevant experience starting from the most recent. You can also use this section to highlight other relevant skills, awards, and experiences that you may possess. if you are currently employed, a letter of consent from the employer should be furnished with the application material |
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| |  | | --- | | **Section 5: Academic Information (Program of Study)** | |
| This section will reveal the intended scope of the study program. If you are currently registered for any other postgraduate course at the University of Moratuwa or any other institute it should be stated and explained. Your application will be assessed according to this information to determine your ability to successfully complete the chosen degree.  **Course fees:**  Tuition Fees: Rs. 360,000  Registration fees: Rs. 1,500  Examination fees: Rs. 1,000  Refundable deposit for library facilities Rs. 2500  **Submission Instructions:**   * “Application for MSc / Postgraduate Diploma in Sustainable Process Engineering” should be written in the subject field of the email (for Email Application) or on top of the envelope (for Postal Application) * Clearly Scanned documents should be attached in the Email Application * Incomplete or incorrectly filled applications will not be processed   **Closing date of Applications: 25th March 2023**  Completed applications along with the necessary documents should be sent by Registered post or Email to:  **Postal Address:**  The Course Coordinator  Department of Chemical & Process Engineering,  University of Moratuwa, Katubedda.  **Email:** [mratnayake@uom.lk](mailto:mratnayake@uom.lk) or [pg-spe@uom.lk](mailto:pg-spe@uom.lk) |
| Tel : 011-2650301 Ext : 4100 or 4607  Mobile : 070-2532785 |