



UNIVERSITY OF MORATUWA
INVITATION FOR BIDS

CLEANING AND MAINTAINING THE GARDEN AREA OF THE
UNIVERSITY OF MORATUWA

CONTRACT NO: UM/CWS/GMD/ENCL/2024/01

1. The Chairman, Department Procurement Committee, on behalf of the University of Moratuwa, now invites sealed bids from eligible and qualified bidders for the Cleaning and Maintaining the Garden Area of the University of Moratuwa up to **2.30 p.m.** on **13.02.2024**. Late Bids will be rejected, and the bids will be opened soon thereafter. Bidders or their representatives are invited to be present at the opening of bids. Alternative Bids shall not be accepted.
2. Bidding will be conducted through National Competitive Bidding Procedure.
3. To be eligible for contract award;
 - The successful bidder shall not have been blacklisted,
 - The Bidder shall be a registered Business Organization in Sri Lanka under the Business registration laws and,
 - The bidder shall have the experience of minimum of 03 years collectively, in the field of garden cleaning and related services, carried out within the last five years' period and shall have performed at least one similar project with contract value not less than LKR.10 million.
4. Interested bidders may obtain further information from the Senior Assistant Registrar (Capital Works & Services) and bidding documents may be inspected free of charge at the Capital Works & Services Division, University of Moratuwa, Katubedda, Moratuwa. (Tele: Phone/Fax : 0112651594)
5. Interested bidders are requested to inspect the premises prior to purchasing of Bidding documents, during working days between 09:00 hrs and 15:00 hrs up to the deadline for issuing of Bidding documents.
6. A complete set of Bidding documents in English language can be purchased by interested bidders on the submission of a written request on a business letter head addressed to the Senior Assistant Registrar (Capital Works & Services), University of Moratuwa, Katubedda, Moratuwa from **22.01.2024** to **12.02.2024** between 09:00 hrs to 15:00 hrs during normal working days, upon payment of a non-refundable bid fee of **Sri Lankan Rupees Four Thousand Five Hundred** (LKR. 4,500/=) to the Shroff of University of Moratuwa. The method of payment will be in Cash.
7. Duly completed Bids should be sent by registered post to the below-mentioned address to reach on or before **2.30 p.m.** on **13.02.2024**. Bids can also be hand delivered and inserted in the Tender Box placed at the **office of the Senior Assistant Registrar/Capital Works & Services Division, University of Moratuwa, Katubedda, Moratuwa**.
8. A pre-bid meeting will be held on **06.02.2024** at **10.30 a.m.** at the **Capital Works & Services Division, University of Moratuwa**.
9. All Bids shall be accompanied by a bid security of LKR. 225,000.00 in the form given in the bidding document. Bid security shall be valid up to the date of **28.05.2024**.
10. Bids shall be valid up to the date of **30.04.2024**.

Chairman
Department
Procurement Committee
University of Moratuwa.