



**Provision of Skilled and Unskilled Labourers for Garden Cleaning and
Management of the University of Moratuwa
CONTRACT No: UM/CWS/GMD/LABOUR/2022/01**

INVITATION FOR BID

1. The Chairman, Department Procurement Committee, University of Moratuwa, now invites sealed bids from eligible and qualified bidders for the provision of Skilled and unskilled labourers for the Garden Cleaning and Management of the University of Moratuwa.
2. Bidding will be conducted through National Competitive Bidding Procedure.
3. The employer retains the right to reject a part of the bid or the whole bid without being subjected to any claim.
4. Alternative Bids shall not be accepted.
5. To be eligible for contract award, the successful bidder shall not have been blacklisted, shall be a registered company in Sri Lanka under the Business registration regulation having minimum of two years' experience in providing labourers, at the time of the submission of the bid.
6. The Bidder shall submit copies of Company Registration Certificate, Certificates/client references of previous experience Certificate, certificate of Bank statements for 3 consecutive months, latest Annual Report along with Audited Accounts for 03 consecutive financial years.
7. The intended service period is **365 days** from the start date.
8. Interested bidders may obtain further information from Senior Assistant Registrar (Capital Works & Services) over the telephone number: 011-2651594 during normal working hours from **04.10.2022 to 25.10.2022**
9. Bidding documents may be inspected free of charge at the office of the Senior Assistant Registrar (Capital Works & Services), University of Moratuwa, during normal working hours from **9.00 a.m. to 3.00 p.m.**
10. A complete set of Bidding documents in English language may be purchased by interested bidders on the submission of a written request on a business Letter Head to the **Senior Assistant Registrar (Capital Works & Services), University of Moratuwa**, from **04.10.2022** until **25.10.2022** from **09:00h to 15:00h** on normal working days upon payment of a non-refundable tender fee of **Rs. 1,500/-** to Shroff of the University in cash.
11. Bids shall be delivered in duplicate to the Chairman, **Department Procurement Committee, University of Moratuwa, Moratuwa** on or before **2.30 p.m. on 26.10.2022** and the Bids will be opened immediately thereafter, in the presence of the Bidders' authorized representatives who choose to attend. Late bids will be rejected & returned unopened.
12. Bids shall be valid up to 91 days from the date of closing of bids.
13. All Bids shall be accompanied by a bid security of **Rs. 112,000.00** in the form given in the Bidding document. Bid security shall be valid up to **119 days** from the date of closing of Bids.
14. A Pre-Bid meeting will be held at **10.30 a.m. on 18.10.2022** at Capital Works & Services Division, University of Moratuwa. Please note that it is necessary to purchase bidding documents before participating the pre bid meeting.

Chairman
Department Procurement Committee
University of Moratuwa
Katubedda
Moratuwa